



Benefits at a Glance

Spain



Here at Workday, you will find a world of opportunities, the support to realise your full potential and a flexible benefits package that we believe is second-to-none.



Aligning Wellbeing and Rewards



Social

Supportive relationships,
a sense of belonging and
making a contribution



Mental

Managing our thoughts
and feelings when facing
the ups and downs of
everyday life



Financial

Confidently manage your
money, plan for the future
and be prepared for any
situation



Physical

Lifestyle choices that help
you look after your body
and live your best life

Your Benefits



Life@Workday –
a culture where
**everyone is valued
and has fun**



Support for a **healthy
mind-body and
work-life balance**



Help towards
planning and saving
for a **comfortable
retirement**



**Financial
protection** for you
and your family



Healthcare for the
ups, the downs and
everything in-between

We Value Inclusion, Belonging, and Equity (VIBE)



We care: If it matters to you, it matters to us

Our Workmates come from all over the world and bring an incredible variety of skills. You help us to grow and succeed, and we want to help you do the same.

Our Total Rewards play an important role in fostering a culture where Workmates can be their best selves every day.

We provide a wide range of core and flexible benefits covering healthcare, retirement, family protection which change to support the **Moments That Matter.**





Here for the Moments that Matter

Your Workday benefits are here to support you and your loved ones in the moments that really matter.

You will receive a benefits experience with lasting value at any stage of your life and career.





Your Health

Healthcare for the ups, the downs
and everything in-between



- **Online Doctor Network:** Instant remote access to health advice, including mental health support
- **Flu Vaccination:** Free of charge flu vaccination for all Workmates, wherever you are in the world
- **Wellbeing Subsidy:** Request reimbursement of key wellbeing expenses including gym membership, exercise equipment and devices
- **Employee Assistance Programme:** 24/7 telephone helpline for confidential advice and counselling
- **Annual Medical Check:** All of our employees will be able to book a Workday-paid annual medical check to support you in taking a proactive approach to your health and wellbeing
- **Health Insurance:** Workday offers a comprehensive health insurance plan for you and your family
- **Maven Menopause:** We're proud to offer a specialized program that supports Workmates at every step through their menopause journey. Part of Maven's holistic suite of reproductive health and family planning benefits, Maven Menopause is available at no cost to you – all you need to do is enroll



Your Protection

Financial protection for you and your family when life happens



- **International Travel Insurance:** Provided by our International SOS (ISOS) Emergency Travel Assistance Program for when you are travelling on business
- **Employee Relief Fund:** To provide financial support to Workmates struggling to pay for necessities, such as housing, food, and childcare during emergencies
- **Life Insurance:** A lump sum of 4x annual gross salary will be paid to beneficiaries in the event of death or permanent disability
- **Accidental Death & Accidental Total Permanent Disability:** A lump sum of 6x gross annual salary will be paid to your beneficiaries in the event of Accidental Death & Accidental Total Permanent Disability



Your Time Off

It's important to take time off to rest, take care of yourself and your loved ones



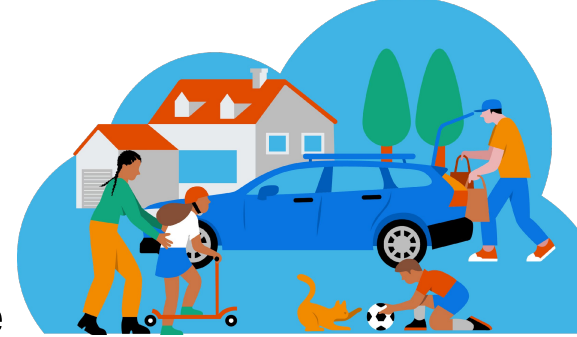
- **Parental Leave:** up to 12 weeks of paid leave to welcome and bond with a new addition to your family
- **Compassionate Leave:** Paid leave for when you need to be there for your loved ones
- **Caregiver Leave:** Workday's Caregiver Leave provides up to 12 weeks of leave in a rolling 12-month period and pay equal to 50% of your basic salary
- **Volunteer Time Off:** Three days paid time off to volunteer
- **Taking time off:** In addition to 25 days per annum of paid time and public holidays, you can utilise other leave options for when life happens or to take care of loved ones
- **Sick Leave:** up to 365 days paid with a Doctors note





Your Family

We are here for your ever-changing and growing family unit, whatever that may look like



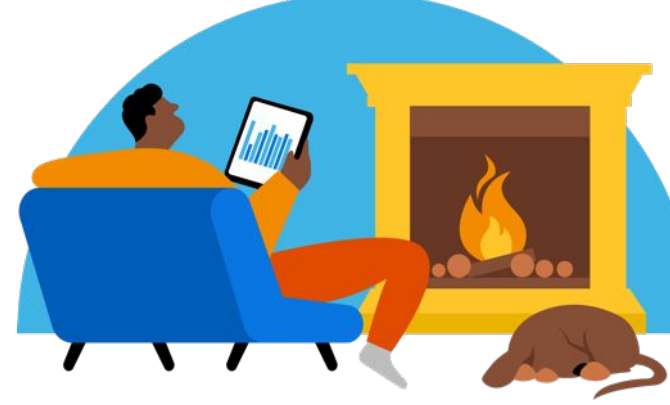
- **Maternity, Paternity, Surrogacy, Fostering and Adoption Leave:** Flexible, for you and your family
- **Maven:** Free specialist support for fertility, family planning and new parenthood. Up to \$25,000 lifetime maximum (or local currency equivalent) per family for any eligible expenses on fertility, egg freezing, adoption or surrogacy
- **Maven Milk:** As an employee, you have access to Maven Milk, a free breast milk transportation service available while traveling for work
- **Maven Parents & Paediatrics:** Employees and their partners have free access to Maven's parenting and paediatrics program, which offers on-demand virtual support for parents of children up to 10 years old
- **Shelter Pet Subsidy:** We will reimburse your pet adoption fees if you choose to adopt a shelter pet animal
- **Home and Family Services:** Access to an extensive database of vetted care service providers including eldercare, childminders, dog walkers and pet care, housekeepers and others
- **Backup Caregiving Subsidy:** Up to \$1,500 USD* or local currency equivalent in total childcare/eldercare costs





Your Retirement

Helping you plan and save
for a comfortable retirement



- **Retirement savings:** Contributions are fully paid by at a flat rate of 5% of your base pay. You've also got the option to match up this contribution up to 5% of your base pay
- **Pension support:** 1:1 financial advice to help you plan for your retirement



Your Money

Making your hard-earned money go further

- **Restricted Stock Units (RSU):** A range of equity (stocks and shares) options giving you a stake in Workday's success
- **Employee Stock Purchase Plan (ESPP):** Buy shares each month from your salary with a 15% discount
- **Carer Subsidy** Financial support to help you carry out your caring responsibilities
- **Workday Deals:** Discount on a range of goods and services from popular retailers



- **Meal Vouchers:** We offer Workmates Meal vouchers
- **Commuter Allowance:** Workday offer all office-based Workmates in Spain, a monthly Commuter allowance of €30
- **Nursery benefit:** We help you to save on taxes by setting-up a payment to a nursery of your choice
- **Bonus & Commission:** Compensation that aligns to your success at Workday



Life @ Workday Spain

A culture where everyone is valued, has fun and plays a part in building success



- **Employee Referral Programme:** Refer talented people to Workday and, in exchange, be eligible for referral rewards upon each hired referral
- **Our Workday Forest:** Help to plant trees in our (virtual) forest and donate towards protecting and restoring vital nature around the world <https://tree-nation.com/profile/our-workday-forest>
- **Awards and Recognition:** We recognise Workmates with schemes such as Anniversary Stars, Innovation Awards, Team Awards, and the Outstanding Contributor Award, just to name a few.
- **Work Clubs:** Employee-organised groups focused on various hobbies, sports, and interests
- **Giving and Doing:** Access to grants and donation matching for volunteering efforts and the causes you are passionate about
- **Events:** Social events and opportunities to have fun and create meaningful connections so you enjoy every day at Workday.



Be Yourself

We're all different, and that's what makes us unique. We aim to inspire a brighter work day for all and leave a positive impact on the world around us.

VIBE

We **Value Inclusion, Belonging, and Equity (VIBE)**. Everyone has equitable access to the same benefits packages to meet their unique needs from day one.

